

Avalon Fire/Rescue District
Commissioner Meeting Minutes

Date: 5 November 2018

Call to Order: The regular meeting of the Avalon Fire Protection District was called to order by Chairman Rod Johnson at 7:00 PM at the North Firehouse, 5408 Mulat Road, Milton, FL 32583.

Quorum: Commissioners present: Rodney Johnson, Don Galbraith, Mark Talbott, and Paul Hazucha, Chief Sid Wiggins, ex-officio was also present. Wes Woodham was not present (excused absence).

Attendees Names: None

Minutes: Don Galbraith moved and Paul Hazucha seconded to approve the minutes of the 1 October 2018 regular Board of Commissioners Meeting. Motion passed 4-0.

Treasurer's Report: The Treasurer's Reports of 15 October 2018 and 4 November 2018 were reviewed and approved and copies are attached.

Chief's Report: September 2018

Structure Fires	2
Vehicle Fires	0
Grass/Woods/Trash Fires	0
Gas Leak/Fuel Leak	0
MVA	4
False Alarms	0
Medical	0
Water Emergency	1
<u>Misc.</u>	<u>1</u>
Total for Month	71

Mutual Aids	8
<u>Man Power Statistics (Hours)</u>	
Man Hours - Call	174
Other - Training/Mtgs/Maintenance	212
Classes	0
Duty Shift	60
Standby	244
Fill Ins	16
MTD.	1550
Avg Personnel/Call	6.0
38 Daytime Calls (0800-1600)	
33 Nighttime Calls(1600-0800)	
Day Crew (5) 765+55 OT Hours+24 Vacation Hours	

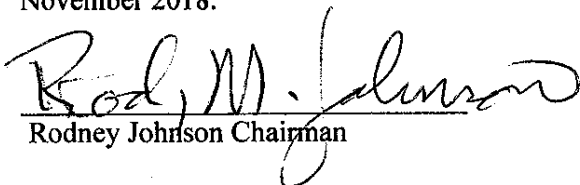
Old Business: (1) TRIM complete for 2018-2019. (2) ISO audit to be held on 18 December 2018

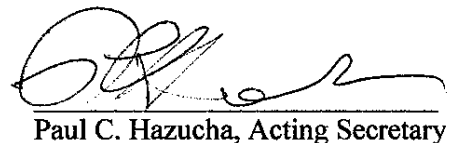
New Business: (1) Paul Hazucha moved and Mark Talbott seconded to approved purchasing a replacement TV for training not to exceed \$600. The motion passed 3-0. (2) The 2017-2018 audit is in progress.

Correspondence and Communication: (1) Binder Coverage for Workman's Comp received. (2) Financial Disclosure for Chairman received. (3) 2 letters of engagement for 2017-2018 audit executed. (4) Dept. Of Equal Opportunity update with new fee schedule included received. (5) Annual report to CFO complete. (6) CNA Bonds received for Commissioners.

Financial: Bills B-1 through B-26 approved for payment.

Adjournment: Chairman Johnson adjourned the meeting. The next regular meeting is scheduled for 7:00 p.m. 19 November 2018.


Rodney Johnson Chairman


Paul C. Hazucha, Acting Secretary